### Designation Program Requirements

**Real Property Administrator (RPA®)**

- **7 Required Courses + 1 Elective Course + Experience Requirement**

  **Required Courses**
  - Budgeting and Accounting
  - Law & Risk Management
  - Real Estate Investment and Finance

  **Elective Courses (choose one)**
  - Asset Management
  - Leasing and Marketing for Property Managers
  - Managing the Organization

**Facilities Management Administrator (FMA®)**

- **6 Required Courses + 2 Elective Courses + Experience Requirement**

  **Required Courses**
  - Facilities Planning and Project Management
  - Fundamentals of Facilities Management

  **Elective Courses (choose two)**
  - Asset Management
  - Managing the Organization
  - Real Estate Investment and Finance

**Systems Maintenance Technician (SMT®)**

- **5 Required Courses**

  **Required Courses for SMT and SMA Designations**
  - Air Handling, Water Treatment, and Plumbing Systems
  - Boilers, Heating Systems, and Applied Mathematics
  - Electrical Systems and Illumination
  - Energy Management and Controls
  - Refrigeration Systems and Accessories

**Systems Maintenance Administrator (SMA®)**

- **8 Required Courses + Experience Requirement**

  **Required Courses for the SMA Designation**
  - Building Design and Maintenance
  - Environmental Health and Safety Issues
  - Managing the Organization

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Several BOMI International designation courses are offered in a Canadian version through BOMI Canada. Visit [www.bomicanada.com](http://www.bomicanada.com) for course information.

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Last Revised: January 2014